

Ditidaht First Nation



Attention Ditidaht Membership:

From the desk of the Ditidaht IRA/Membership Clerk,

I would like to introduce myself, my name is Karen Mack (nee Tate) I am a Ditidaht member and I am the daughter of Frances Tate and late David R. Tate. I have been hired as the DFN Executive Assistant but also took the role as Primary IRA (Indian Registration Administrator).

My Role and duties as the Primary IRA are;

- To maintain the Ditidaht Membership List
- Report all events for Ditidaht First Nation people
 - Marriages
 - Divorces
 - Births
 - Deaths
 - Transfers
- Report to the Department of Indian Affairs
- Issue Certificate of Indian Status and the Secure Certificate of Indian Status cards

Please Note:

- The new hours for phoning in for general questions are: 8:30-4:30, Monday – Friday, exception to Statutory holidays when the Administration office is closed, or, unexpected/sudden office closures and power outages.
- The new schedule for issuing of CIS/SCIS cards will be by appointment only. A phone call must be made to myself the IRA, to make an appointment and to determine availability of supply cards.

Also, proper identification to receive a new CIS must be provided:

CATEGORY 1 Primary I.D.	CATEGORY 2 Secondary I.D.
<ul style="list-style-type: none"> - Valid Canadian Passport - Plastic CIS (CANNOT be expired by more than 6 months) - Combination Driver's License/Provincial Health Care card. 	<ul style="list-style-type: none"> - Certificate of Birth - Certificate of Marriage or Divorce - Provincial Health Card - Driver's License - Employee I.D. with photo - Student I.D. with photo - Firearms License - Current CIS card (CIS cannot be expired by more than 6 months)

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- However, expired I.D., SIN cards, photocopied I.D. or Certified Copied I.D. WILL NOT BE ACCEPTED.
 - I.D. must be intact and readable
 - Your previously issued Status card (even if expired) must be returned to the issuing officer upon receipt of your replacement/renewal Status card.

- I would like to encourage membership to apply for the Secure Certificate of Indian Status card, as the expiration date is **10 years**, compared to the original Certificate of Status cards is **5 years**. When you apply for the SCIS card, your original identification/birth certificate is returned to you immediately. The card does take 2-4 months to receive but is good for 10 years.

- Certificate of Status card supplies – These cards are in high-demand from Ottawa and there is often a shortage of them. INAC will only send a limited supply of cards to the Nations.

Thank you for your patience and I will continue to do my best to have these services available to all Ditidaht Membership.

Karen Mack
Ditidaht First Nation
Primary Indian Registration Administrator
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